

## Minutes of the committee meeting 18 July 2018

Present: Bernard Parker (BP) (Chairman); Celia Broom (CB); Dorothy Webley (DW); Eric Evans (EE); Keith Probert (KP); Bob Ward (BW); Paddy Jewry (PD); Steve Wise (SMW); Julian Fisher (JF); Maggie Cahm (MC); Janet Evans (Clerk).

### 1. **Welcome and Apologies**

The Chairman welcomed everyone to the meeting and stressed the importance of recording notes of meetings for future reference.

Apologies received from: Tessa Smith (TS); Val Rose (VR).

### 2. **Minutes of the last meeting held on 11 April 2018**

The minutes previously circulated were taken as read and signed by the Chairman as a correct record of the meeting.

All action points had been progressed.

### 3. **Matters arising**

The Chairman led members through the minutes and referred to the following items:

Item 3 – Data Protection – TS had updated the group email as required by the new General Data Protection Regulations (GDPR).

Item 7 – Any other business –

- BP had written to Totnes Ramblers expressing the committee's wish to be involved in the Totnes clapper bridge project.
- BW had completed the members' survey and would report further at agenda item 6.

### 4. **Funding requests from the JMHT legacy**

The Chairman identified the two projects for which support had recently been requested, and stressed that due to the potential for a broad range of feeling on how SDR's legacy monies should be used, it was important that the committee gave careful consideration as to how to proceed.

The committee was asked to consider and ultimately decide on two issues:

- i) whether to support the two projects tabled, and if so,
- ii) the permutations of splitting the identified monies between the two projects.

It was noted that the committee had previously agreed (Item 7 – AOB of 11.4.18 meeting refers) to an involvement in the clapper bridge project and the JM Legacy sub committee had met to consider the matter, and now reported their recommendations for consideration.

Project A – request from Totnes Ramblers for a contribution to their project to install a clapper bridge at Wella Brook.

Project B - George Coles Chair of The Dartmoor Way Steering Committee had suggested SDR might like to make a donation to the Dartmoor Way Project towards the provision of way marking and signage on the ongoing Dartmoor Way cycling and walking circular route project.

Following a discussion it was agreed that a donation should be made to both projects.

**ACTION POINT:** The Chairman to write to Prof. Andrew Chadwick of Totnes Ramblers informing him of the committee's decision and asking how SDR's contribution might be acknowledged i.e. plaque.

The Chairman to write to Mr George Coles of Ramblers Association Area Office informing him of the committee's decision to make a donation to the Dartmoor Way project.

#### 5. **Devon Area – Treasurer's workshop – budget submission 2018-19**

TS, CB, and EE had attended the workshop on 2.6.18. which had been an enlightening insight into how other groups utilised their budgets.

CB commented on the non release of additional monies for enhancing the SDR website.

This led to JF reporting on the analysis of the SDR website usage which continues to be well used especially the walks programme section and the gallery. 50 to 100 hits per day.

CB reported on her budget calculations for next year.

**Agreed:** The proposed budget submission for 2019 to be approved.

**ACTION POINT:** CB to return the submission to Area by 20.8.18.

#### 6. **Survey**

BW presented the results of the survey of the membership (previously circulated). In particular he drew attention to the responses on mini-breaks, which BW offered to organise, annual holiday, walks programme, social

activities, destinations, distance to start points, and linear walks with car shares; all of which showed the membership to be satisfied with what was on offer and happy to support planned events, excursions.

BP circulated a summary of the survey. BW was thanked for this interesting feedback.

**ACTION POINT:** BW to present the results at the AGM using a PowerPoint presentation.

**ACTION POINT:** SMW - Agenda item for next meeting – Christmas meal.

EE reported on suggestion to replace the Tuesday ‘Teashop Walks’ with 6 local one-stop walks on the winter programme 2018/19.

**Agreed:** EE to liaise with Bob A on the detail ie. Start time and maximum distance and incorporate into the Winter programme 2018-19.

**ACTION POINT:** EE to progress.

## 7. **General Data Protection Regulations (GDPR) progress**

The sub-committee reported that SDR was now compliant with the new regulations and could demonstrate there was a process and it was being followed.

The sub-committee had used the GDPR template supplied by the Ramblers Association and documents produced by Devon Area. The control document along with consent forms for walk leaders, committee members and John Musgrave Trail volunteers were adapted accordingly.

TS has purged and updated SDR email details in line with GDPR.

DW had received guidance from Ramblers and was satisfied that her method of monitoring of the membership for statistical records was compliant.

**Agreed:** DW should continue to use her method of record keeping.

## 8. **Holiday 2019**

CB gave an update regarding the arrangements for the 2019 holiday to Evia, Greece and which are well in hand. There are currently 32 participants.

## 9. **Future of JMHT role**

KP reported that he would be standing down from the committee at the AGM, and asked whether there was still a need for the JMHT Officer to continue. The sub-committee has agreed that BW could incorporate the role into his Footpath

Officer duties. KP was thanked for his valuable role as JMHT Officer and for his work over many years as a committee member.

**Agreed:** The JMHT role be integrated into the Footpaths Officer role from November 2018.

**Agreed:** KP to arrange a farewell drink for JMHT volunteers.

**ACTION POINT:** KP to progress. CB to authorise expenditure.

BP reported on the current breakdown of communication with the DCC Highways Department (Ros Mills) with regard to verge cutting at Deer Park Lane.

KP also confirmed that AONB (Nicky Bailey) has not replied to enquiries about the crossings at Kennels Road and Churston Cross.

KP reiterated his view that SDR had an obligation to the walking public to make the JMHT route as safe as possible.

**Agreed:** The committee should re-visit these issues if necessary.

#### 10. AGM 2018

The format for the forthcoming AGM on 7 November 2018 was discussed.

**Agreed:** Format to be:

Introduction - BP

Achievements in the last 12 months (incl. finance and walks)

Survey Results – BW

Future Objectives (to be agreed prior to AGM)

TS, CB, EE to contribute with presentation.

**ACTION POINT:** BP to check if the Isadora Duncan suite at the Redcliffe Hotel has a public address system.

#### 11. AOB

- EE requested dates for Coleridge Way 5 (day trip + cream tea); and Coleridge Way 6 and 7 (2 day, one night stay).

**Agreed:** Coleridge Way 5 - ~Sunday 28 April 2019  
Coleridge Way 6 and 7 – Sat/Sun 22 and 23 June 2019

**ACTION POINT:** EE to inform TS.

- The South West Coastal Path Association Walk 2019 – SDR had been asked to participate once again in this annual fundraising event.

**Agreed:** SDR to organise an appropriate walk in October 2019.

**ACTION POINT:** BP to take forward.

- The Chairman had been asked by the Devon branch of the Campaign to Protect Rural England (CPRE) to lend SDR support to the objection to a housing estate of some 400 dwellings, a pub and a school.  
The proposed site is on a prime area of natural beauty near to Windy Corner and Galmpton.  
The objection is on the grounds that this proposed development would detract and impinge on the scenic views from the JMHT across the green belt.

**Agreed:** The committee agreed to this request and authorised BP to send an appropriate letter of objection.

**ACTION POINT:** BP to progress.

## 12. **Date of next meeting**

The next meeting was arranged for Wednesday 10<sup>th</sup> October 2018, 6.30 for 7.00 pm start.

**ACTION POINT:** BP to book room at The Redcliffe Hotel.

The Chairman thanked everyone for their attendance and the meeting closed at 9.40 pm.

jae  
25.7.18